



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		BANGUR NAGAR ARTS, SCIENCE AND COMMERCE COLLEGE
Name of the head of the Institution		SHOBHA S SHARMA
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		08284-231269
Mobile no.		9480561861
Registered Email		principalbndc@yahoo.com
Alternate Email		shobhassharma@gmail.com
Address		Ambewadi, Barchi Road, Dandeli
City/Town		DANDELI
State/UT		Karnataka
Pincode		581325

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Semi-urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr. P. A. Hosamani
Phone no/Alternate Phone no.	08284231269
Mobile no.	9035761366
Registered Email	hosamanipa14@gmail.com
Alternate Email	pahosamani@rediffmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://bndc.in/ssmain.php?mainpage=naac&subpage=agar1718
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://bndc.in/ssmain.php?mainpage=naac&subpage=agar1819#1

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
4	B+	2.56	2020	14-Feb-2020	13-Feb-2025

6. Date of Establishment of IQAC	01-Aug-2007
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Permission and Request to	12-Jan-2019	9

the management for the sanction of Fourth cycle NAAC Re Accreditation Fee	1	
Discussion and evaluation of AQAR 2017-18	28-Dec-2018 1	30
Discussion of AQAR new format	29-Aug-2018 1	32
Preparation and arrangement of Documents of Curricular Aspects Criterion I to VII	01-Apr-2019 1	7
Bird bowl	28-Mar-2019 1	75
Student orientation regarding (SSS)	13-Mar-2019 3	410
Request to Sanction the LCD projectors to WCPM under CSR programme	13-Mar-2019 1	9
Permission for creation of Dynamic website	06-Mar-2019 1	6
Registration to NAAC portal	04-Feb-2019 1	9
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2018 0	0
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	3
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities	No

during the year?

12. Significant contributions made by IQAC during the current year(maximum five bullets)

? Change of college website into a dynamic one ? Orientation of new students admitted to the college ? Introduction of NPTEL programmes to students and staff ? Enrichment of ICT facilities through sponsorship by WCPM Ltd under CSR programme ? Installation of new water purifier and procurement of furniture for library hall

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Enrichment of ICT facilities	<ul style="list-style-type: none">• Procured and installed LCD (10 no) in class room and laboratory
Introduction of NPTEL courses for students and staff	<ul style="list-style-type: none">• 76 students and staff enrolled for NPTEL courses in the month of May-2019
To encourage staff members to take up research work, faculty development program, participate in seminar and conferences	<ul style="list-style-type: none">• Sri S.S.Hiremath, HOD, Department of political science enrolled for PhD programme.• Staff participated in FDP.• Many of the staff members participated and presented papers in seminars and conferences
To invite speakers from different fields for knowledge up-gradation of students and staff	<ul style="list-style-type: none">• A talk on paper machine and production enhancement was organized for which resource person was M.N.Bhat DGM Production JK CPM and Alumni BNDC .• A lecture on procurement of raw material and career at JKCPM was arranged and resource person was Mr.Narendra Upadhyaya , DGM HR JK CPM.• Talk on Methods of job selection by Mr. Ravi Hegde VP SWIL Ltd., Kolkata and Alumni BNDC.• Lecture on Importance of PG and research by Mr.Santosh Chavan VP Product and Technology Development Ahlstrom Specialities France.• Selection between process and marketing job by Mr.Satish Hodage.• Lecture on Paper Machine and grades of Paper by Mr. Ashutosh Shukla DGM Production and Alumni BNDC.
To encourage students of all streams to participate in extracurricular activities	<ul style="list-style-type: none">• It was planned to encourage students of all the faculties to participate in activities like NSS, sports, cultural etc. it was observed that students of Science faculty who were less in participation improved in involvement

To make students involved in activities related to environment	<ul style="list-style-type: none"> Students involved in tree plantation, Hornbill festival and Wildlife procession related to Wildlife organized by Department of Forest. Bird Bowl activity was taken up.
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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
DES	14-Feb-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
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16. Whether institutional data submitted to AISHE:	Yes
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Year of Submission	2019
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Date of Submission	28-Jan-2019
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17. Does the Institution have Management Information System ?	Yes
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If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>Governing body: The college Governing body the highest decision making body of the management The Dandeli Education Society, consists of 12 members drawn mainly from the West Coast Paper Mills, Ltd., Dandeli, the promoters of the Education. Major administrative decisions and proposals are sent to the Management through Principal, who is also Exofficio member secretary of the governing council. Administrative Set up: Principal is the administrative Head of the institution working in tandem with coordinator DES on regular basis. All academic proposals are prepared by HOD's through the deliberations with Dept. staff and submit to the Principal for sanctions and approvals. Admission Committee: It prepares a brochure, academic calendar, notifies the important dates for issue of Application forms, submission, notification of list, fees structure, roaster on notice board as well on college website. Time Table Committee:</p>
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The committee draws the time table as per the number of hours prescribed by the affiliating university for theory and practical in each subject. Time table committee takes care of allotment of classes including classrooms, and practical's then display the time-table on the notice board on the day of commencement of classes.

Examination committee: The committee draws a plan to conduct the internal exams as per the time prescribed by the affiliating university. The committee oversee the setting of question papers, evaluation of answers and preparation of consolidated result sheets.

Nomination Committee: Nomination committee is headed by Student welfare officer (SWO), drafts rules and regulations for the nominations. The student council works under two staff coordinators, namely. Cultural coordinator nominated by the principal and Physical Education Director.

NSS UNIT, Red Cross society and Red ribbon: It carries out all the related activities as per the instructions of the University.

Student grievance redressal cell: The student grievance redressal cell is headed by a lady staff and committee is constituted in the institution as per the norms. The committee organize various gender awareness, counseling, programmes. Building committee, Purchase committee, Planning Board is constituted as per the UGC guidelines to plan and execute distribution of funds/grants under various heads of account as per the guidelines and admissibility fixed by the funding agencies such as UGC, VGST and other funding agencies.

Student welfare Officer (SWO): Director Physical Education is designated as the student welfare officer. SWO looks after all the schemes related to scholarships offered by the state Govt. MHRD, Minority scholarships. Monitors distribution of scholarship. Helps students to get benefits under disability (Divyanga) schemes by identifying corporates involved in extending help under CSR schemes.

Sports Council: Sports council functions under the stewardship of Physical Education Director, A governing council consists of 45 faculty members along with student

representative's chalk out plan for conduct of sports activity during the academic year. All these committees work in their prescribed domain and Principal is the Exofficio chair person for all these committees/bodies/cells.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Dandeli Education Society, the Educational wing of The West Coast Paper Mills Ltd. the Industrial Conglomerate of Bangurs group established Bangurnagar Arts, Science and Commerce College in the Year 1974 with a sole intention of providing quality education to the public of Dandeli and employees of WCPM at an affordable cost. The objectives of the professionally managed, quality conscious management has been largely achieved by the institution through well thought out planning and implementation of curriculum prescribed by the affiliating university the Karnatak University, Dharwad. An academic calendar is prepared and number of working days are specified in each semester. The syllabi prescribed by the university in different faculties displayed in the University website as well as on the institutional web site is distributed class wise and subject wise in the beginning of the each semester. As per the academic calendar a well-drawn time table is prepared by the time table committee comprising of faculties from each stream and distribution of theory classes and practical sessions is made and proper distribution of teaching and practical hours are shown as per the prescribed hours specified, by the affiliating university. Conspectus are prepared by each faculty member in consultation with HOD's of each Department.

(http://bndclibinfo.in/eZone.aspx?g=Digital_Repository) Theory classes of one hour duration and practical of four hour duration are engaged as per the time-table prepared and displayed in the beginning of each semester. The effective delivery of the curriculum is ensured through problem solving methods, giving assignments, mentioning reference books wherever required, group discussions and Seminars etc. Internal Exams are conducted periodically as per the time schedule prescribed by the affiliating University. The performance in Internal Assessment is displayed and monitored by the respective mentors and corrective measures are prescribed by the mentors and continuous assessment and evaluation is done for each student to reach a certain level of understanding and assimilation of the subject matter. In practical each experiment prescribed in the syllabi, the detail procedure with theoretical relevance of the experiment is dealt with and detailed procedure is given in the beginning of each experiment. Demonstration of the experiment is conducted by the designated faculty and experiment is given to each student to perform individually. The records of observation, drawings, and graphical representations of the experiments with calculations are completed in the allotted hour and certified by the designated faculty. By this way of conducting the practical, participative learning and experiential learning is fostered. Wherever in-plant training and Project work is part of the curriculum, projects are allotted well in advance with prior correspondence and permissions from the pool of industries with which we have linkages. The designated project is carried out by each student under the supervision of a personnel designated by the company. We are using ICT to make the classes effective and with the use of internet it is possible for us to give recent knowledge. We have installed LCD projector in

all the classrooms & all the teaching faculty are engaging classes using projector with hotspot.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Swayam/ NPTEL	--	01/06/2019	180	48	28

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	Nil	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	76	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
0	Nil	Nil
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	SCIENCE	17
BSc	APPLIED SCIENCE	84
MSc	GENERAL CHEMISTRY	14
MCom	COMMERCE	18
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

The development of any institution heavily depends upon a well functioning feedback system. It requires a thorough preparation to initiate, launch and implement the feedback system. BNDC has been practicing a feedback system accommodating all the stake holders including staff, students, alumni, employers and parents, to help the individuals and organization as a whole, to improve the performance and effectiveness. Feedback is collected at departmental and institutional level in which the views on the curriculum, teaching schedules, teaching tools, and student assessment outcomes are discussed for taking improvement measures. **STUDENT:** The feedback from the students is obtained at the end of the chapter/ term and overall department at the end of the year. When the feedback of a faculty is not encouraging, a structured "Performance Improvement Plan" is there in the institution with the help of which the concerned faculty is counselled by the Head of the Department to improve their performance. **PARENTS:** As an important stake holder of this system, the parent feedback is also obtained and analyzed. Some of the parameters accommodated in the parents feedback, include quality of teaching, students' discipline, sports facilities, lab facilities, examination system, student activities such as transport, library, internet facilities, Wi-Fi etc. The parents of the students whose performance in the continuous assessment test is poor are counselled individually and their feedback are also give due consideration. **FEEDBACK ON STUDENTS:** The undergraduate and postgraduate students are evaluated through regular class tests, periodical assessment test, model examination and by conducting seminars and extempore lectures. All internal examinations are conducted similar to the university pattern of questioning and environment which enhances the students' adaptation and the model examination at the end of the year is a rehearsal for the final examination. All the internal examination marks are analyzed by the subject and course in charge and the students are graded according to the marks obtained. The student difficulties are received discussed All the students are counselled by their respective mentors along with subject teachers.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	ARTS	360	39	39
BCom	COMMERCE	360	127	127
BSc	SCIENCE	360	120	120
BSc	APPLIED SCIENCE	120	95	95
MSc	GENERAL CHEMISTRY	40	23	23
MCom	COMMERCE	60	41	41

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of	Number of	Number of	Number of	Number of
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	students enrolled in the institution (UG)	students enrolled in the institution (PG)	fulltime teachers available in the institution teaching only UG courses	fulltime teachers available in the institution teaching only PG courses	teachers teaching both UG and PG courses
2018	381	64	44	8	Nil

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
52	35	6	10	2	11

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Bangurnagar Degree College, Dandeli has a strong mentoring system in place where students have the opportunity to develop a relationship with a faculty member who can become a role model for the student by offering support and counselling. It is a particular form of relationship designed to provide personal and professional support to an individual. The mentor's role is to help the mentee strengthen their ability, recognize their skills, abilities, and interests, and assist them in thinking through and accomplishing long-term goals. The mentorship program is for all the students in general, and the first year students, in particular. The mentor not only helps the newcomers in settling in the institution, but also solves their academic and personal problems while on the campus. There is a mentor for a group of 20-25 students which is allotted by the Principal. During meeting the mentors interact with their mentees to discuss their needs or support required. A profile is maintained by each mentor with the details of the mentee, including a passport-size photograph and also incorporates details of all interactions and functions carried out in the same.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
445	52	1:9

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
33	11	22	Nil	Nil

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. Hiralal Y. Merwade	Associate Professor	RASAYANA SHIKSHAKA RATNA AWARD BY CHEM-FORUM, UG CHEMISTRY TEACHERS OF KARNATAK UNIVERSITY AFFILIATED COLLEGES

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	ARTS	SEMESTER	31/03/2019	31/08/2019
BCom	COMMERCE	SEMESTER	31/03/2019	31/08/2019
BSc	SCIENCE	SEMESTER	31/03/2019	31/08/2019
BSc	APPLIED SCIENCE	YEARWISE	31/03/2019	31/08/2019
MSc	GENERAL CHEMISTRY	SEMESTER	31/03/2019	31/08/2019
MCom	COMMERCE	SEMESTER	31/03/2019	31/08/2019

[View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Internal exams in all subjects are conducted as per the guidelines and schedule prescribed by the affiliating university. In each semester of 04 months duration Ist Internal is conducted after 08 weeks and II internal after 12 weeks of the commencement of each semester. One Internal practical exam is conducted in subjects wherever practicals are involved. Question papers are drawn as per the university pattern and enough questions are given in each chapter with options , with a view to generate a pool of questions in a chapter so that students are benefitted at the semester end exams conducted by the university to attempt any type of questions asked in the semester end exam. Each student is supplied with a Blue Book specially made to write Internal exams, same book is maintained by the student throughout six semesters in case of UG and four semesters in case of PG Courses, or till the book is filled whichever is earlier. This system enables to monitor the progress of a student during entire tenure of a student in our institution 03 years or 02 years as the case maybe whether he /she is pursuing a UG or PG Course. In Pulp and Paper Science course as per the affiliating university norms it's a non -semester course instead of internal exams preliminary exams are conducted. Each internal paper is evaluated by the faculties and marks scored by every student is displayed and discussed with the students. Students are allowed to come with their grievances if any, which are addressed to their satisfaction and clarified if students have any doubts. As per IQAC .resolution In few subjects model answers of internal papers are prepared by the respective teachers and uploaded in the LIBINFO site of the institution for the students to refer. The Standard Operating Procedure (SOP) has been set in the institution. An Examination Committee constituted for the purpose in the beginning of the academic year will look after the entire process of Internal Exams with a definite time schedule for question paper setting, submission, scheduling of Internals, invigilation, evaluation of internal papers, and display of marks on the notice board. Further the performance of each student in internals is discussed in mentoring sessions with respective mentors. Progress or regression of each student in Internals in monitored by the designated mentors and necessary guidance and instruction are given for improvements and tips for enhancement in performance by the mentors in consultation with concerned teachers. Parents are called wherever needed to update the performance of their

wards in Internals. Attendance is also scrutinised during each internal session and those students with less attendance than the university norms are made to give an undertaking as to maintain the attendance in genuine cases. By adhering to these well-established norms students are regular and serious about Internals and perform well.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Internal exams in all subjects are conducted as per the guidelines and schedule prescribed by the affiliating university. In each semester of 04 months duration Ist Internal is conducted after 08 weeks and II internal after 12 weeks of the commencement of each semester. One Internal is conducted in subjects wherever practicals are involved. The dates of internal exams will be conducted is informed to the students well in advance to prepare adequately, Question papers are drawn as per the university pattern and enough questions are given in each chapter with options , with a view to generate a pool of questions in a chapter so that students are benefitted at the semester end exams conducted by the university to attempt any type of questions asked in the semester end exam.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://bndc.in/ssmain.php?mainpage=naac&subpage=agar1819#7>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
ARTS	BA	ARTS	18	16	88.89
COMMERCE	BCom	COMMERCE	97	78	80.41
SCIENCE	BSc	SCIENCE	28	21	75.00
GENERAL CHEMISTRY	MSc	GENERAL CHEMISTRY	14	14	100
COMMERCE	MCom	COMMERCE	18	18	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://bndc.in/ssmain.php?mainpage=naac&subpage=agar1819#9>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	Nil	0	0

[View File](#)

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Paper machines and production enhancement at JK CPM by M N Bhat CGM Production JKCPM and Alumni BNDC	Pulp and Paper Science	24/12/2018
Procurement of raw material and career at JKCPM by Narendra Upadhya GM HR JKCPM	Pulp and Paper Science	24/12/2018
Methods of job selection by Ravi Hegde VP SWIL Kolkata	Pulp and Paper Science	01/04/2019
Importance of PG and Research by Santosh Chavan VP Ashotrom Technologies France and Alumni BNDC	Pulp and Paper Science	02/05/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
View File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Chemistry	1	1.13
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Hindi	2
Chemistry	1
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	Nil	0	Nil	Nil
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nil	Nil	Nil	Nil
View File						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nil	30	Nil	1
Presented papers	2	Nil	Nil	Nil
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NSS Annual Special Camp	Gram Panchayth Tatgera	22	96
Blood Donation Camp	Karnataka Cancer Research Institute, Hubli and Red Cross NSS, BNDC	20	45
Yoga Day	Patanjali yoga peeth	30	52
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
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Nil	Nil	Nil	Nil
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Traffic Mangement and Traffic rules	Dandeli Town Police Station	Traffic Rules	23	95

[View File](#)

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	0

[View File](#)

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Industry - Academia Interaction	Inplant Training	Sr Manager HR, Tamil Nadu Newsprint and Paper Ltd., Kagitapuram, Karur, Tamil Nadu Phone 04324 - 277001 mail rajaram@tnpl.co.in	16/10/2018	30/11/2018	1
Industry - Academia Interaction	Inplant Training	VP, Sidharth Paper Pvt Ltd., Unit II , th Km, Moradabad Road, Kashipur, Uttarakhand phone 91 - 5947 - 270875, 275287mail s	16/10/2018	30/11/2018	1

		pl@sidharthp apers.com			
Industry - Academia Interaction	Inplant Training	GM HR and IR, Balkrishana Paper Mills Ltd., Ambivil i village, Po Mohone, Thane Maharastra, phone 91 251 - 2270701 - 05mail bpmfy @bpml.in	16/10/2018	30/11/2018	1
Industry - Academia Interaction	Inplant Training	Vital Paper Products Ltd., Sector 35, # 1820, Portia Road, Shri City Chitoor Dist, AP Phone 91 7680075847 mail info_ta da@vitalpape r.com	16/10/2018	30/11/2018	1
Industry - Academia Interaction	Inplant Training	Manager HR, South India Paper Mills Ltd., Chikkayana Chatra, Nanjangud, Karnataka phone 08221 228265_67 mail krishna @sipaper.com	16/10/2018	30/11/2018	1
Industry - Academia Interaction	Inplant Training	GM HR, Bilt Graphics Paper Products Ltd., Unit Bhigwan Tal Indapur, Dist Pune, Maharastra 91 - 02118 248201 - 12 mail hr@bilt.com	16/10/2018	30/11/2018	1
Industry -	Inplant	Shreyans	16/10/2018	30/11/2018	1

Academia Interaction	Training	Industries Ltd, Unit Shreyans papers, Ahmadgarh, Punjab 01675 - 240347, 49,661300, mail spm@shreyangroup.com			
Industry - Academia Interaction	Inplant Training	Khanna Paper Mills Ltd., NH3 bypass, Amritsar, Punjab phone 91 183 5067100 -109, mail info.amritsar@khannapaper.com	16/10/2018	30/11/2018	1
Industry - Academia Interaction	Inplant Training	GM HR, Emami Paper Mills Ltd., Unit Balasore, balgopalpur, PO Rasulpur, Dist Balasore Phone - 91 6782 - 275723/26179	16/10/2018	30/11/2018	1
Industry - Academia Interaction	Inplant Training	J.K. Paper Ltd., Unit CPM Fort Songadh, Dist Thapi, Gujrat, phone 02624-332211 mail cpm@cpmjk.jk mail.com	16/10/2018	30/11/2018	1
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nil	Nil	Nil
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1152511	1152511

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Seminar halls with ICT facilities	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
E-Lib. Library Software Aar Gees Business Solutions Hubllli	Fully	16.2	2010

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	34997	3047662	144	16555	35141	3064217
Reference Books	966	309746	55	21849	1021	331595
Journals	73	603685	Nill	Nill	73	603685
e-Books	164309	5903	Nill	Nill	164309	5903
e-Journals	6150	5903	Nill	Nill	6150	5903
CD & Video	214	21509	2	Nill	216	21509
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Madhav Suratkar	Computer Science	You tube Channel	11/10/2018

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	54	2	5	2	1	5	10	5	0
Added	0	0	0	0	0	0	0	0	0
Total	54	2	5	2	1	5	10	5	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

5 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
494920	494920	1152511	11525

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Physical facilities: Ladies Hostel: Built under the UGC assistance during X plan period has 33 rooms, each room is provided with cot, chair, cupboard and fan. Three lady attenders look after cleanliness of the hostel. Hostel is equipped with CCTV surveillance, solar water heater and sanitary pad incinerator. Library: Shri Ranganath Library and Information center established as a separate building it serves multipurpose utilities in the college. Computer Laboratory: The computer Laboratory cater to the academic needs of all disciplines including PG dept. The initiatives taken by the faculty of Computer dept. has enabled to adopt MOOC, SWAYAM etc. The on-line tests, teachers evaluation, presentations. Garden/ Medicinal Plants: The medicinal garden is maintained separately all the tree species are labelled with Botanical name, Local Name and its medicinal applications. The species are mainly from famous western- ghat region, some of the species are rare, extinct and endangered. Canteen: Canteen comprises of Kitchen room, three separate rooms for staff, girls and boys. The canteen service is outsourced to provides healthy food, snacks variety at reasonable cost. Water purifier is installed to ensure the supply of pure safe drinking water in the canteen. Sports room with Gym facility: It consists of In-Door game and Out Door sports facilities. Gym facility established under UGC Xth Plan period grants is well equipped to cater the needs of body building. It's available to the students free of cost. The Director Physical Education and Sports council looks after all the sports activities comprising of Zonal/Inter-zonal /Local and District level sports

etc. Administrative office: The office keeps the track of students right from entry in to the institution to his/her exit from the college including progression to higher education and placements. The office administration is digitized and computerized in student admissions, Examinations, remittances of fees and IT deductions works on University software and other procured software. Laboratories: The institution boasts of very well equipped, spacious laboratories with enough number of equipments /Instruments to handle individually to master the confidence over their peers. The Laboratories are well furnished and equipped with UGC funding and Management funding. Maintenance: • The maintenance cost of the buildings, furniture, and library is met out of the special fee funds. • The repairs and maintenance expenditure of laboratories is met from the special fee collected for laboratories. • Major expenditure incurred on maintenance is borne by the Management. • Lab technicians, Carpenters, Electricians, , Gardeners are paid by the management. • A full time technician is put in-charge of electrical works. • Separate hardware technicians are employed to look after the maintenance of computers on the entire campus. • Annual stock verification of all departments is a regular process. • Assistance of skilled professionals is taken on payment basis to repair the lab equipment. • Whenever necessary, the Management engages Civil Engineers and Architects on per visit basis.

<http://bndc.in/ssmain.php?mainpage=naac&subpage=aqar1819#8>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	State Government Scheme	128	395020
Financial Support from Other Sources			
a) National	Central Sector Scheme for College	3	30000
b) International	Nil	Nil	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Aptitude test training programme	07/02/2019	54	ICS training center Dharwad
Special lecture on aptitude, reasoning test and MBA entrance test	03/01/2018	150	Mitra Institute of Banking Training, Hubli
Aviation and Hosptality orientation programme	16/10/2018	65	Aptech Aviation and Hosptality Academy

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Nil	Nil	Nil	Nil	Nil
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
8	20	17	Nil	Nil	Nil
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	1	BSC	SCIENCE	MADEENA INSTITUTE, DHARWAD	PARAMEDICAL
2018	3	BA	ARTS	KARNATAK UNIVERSITY, DHARWAD	MA, POLITICAL SCIENCE
2018	1	BA	ARTS	KANARA WELFARE TRUST, DANDELI	BED
2018	9	BCOM	COMMERCE	CHETANA BUSINESS SCHOOL, HUBLI	MBA
2018	1	BCOM	COMMERCE	JSS, DHARWAD	MBA
2018	2	BCOM	COMMERCE	JAIN COLLEGE, BELGAVI	MBA
2018	1	BCOM	COMMERCE	GLOBAL BUSINESS SCHOOL,	MBA

HUBLI					
2018	1	BCOM	COMMERCE	RV INSTITUTE, BENGALURU	MBA
2018	1	BCOM	COMMERCE	ST THERESA BED COLLEGE, ALNAVAR	BED
2018	4	BCOM	COMMERCE	B N DEGREE COLLEGE, DANDELI	MCOM
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	Nil
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
RANGOLI	INTRA-MURAL	25
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Nil	Nil	Nil	Nil	Nil	Nil
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

We have active Student council in our college. It is part of all the committees which are involved in activities related to students. The student coordinators of the student council are members of all the academic and administrative bodies/committees of our college. We follow the nomination process as per the guidelines given by University Grants Commission. We do not conduct election but we follow nomination process instead. All the students are involved in the process of nomination of student representative's, one boy and one girl from each class. Then the nominated representatives from each class nominate the Student Coordinator's, one girl and one boy who act as leaders or representatives of the college student council. A transparent procedure is followed in the above said. Prior to the nomination all the rules and regulations are displayed and notice is circulated so that each and every student gets the knowledge of nomination procedure. The nominated Student representatives of each class represent all students of a class and the nominated coordinators represent students of whole college. Any requests, grievances etc., are brought the notice of the coordinators and they are given full freedom to present it to administrative staff of Departments or Principal of the college. The lady coordinator is given responsibility of representing

the girls apart from the regular activities. There are different committees formed in the college for carrying the college activities. The committees are Library Committee, Sports Committee, Cultural Association, Anti-ragging committee, Sexual Harassment committee, Canteen Committee, Lady's Club, Human Rights association, Red ribbon wing, N.S.S unit, Red Cross unit and Science association. The student council is a part of all the committees of above said. The student coordinators are called for the meeting of all the committees so that they can pass the message of decisions taken in the meeting or present any grievances or ideas to be implemented. Many activities like blood donation camp, Women's day celebration, Youth week celebration, Safety month celebration (by police department), Forest week celebration (by forest department), Yoga day, celebration of National Festivals etc., are organized with active participation of the student council. Student council is also given responsibility of organizing sports activities, cultural activities. As the curriculum is prescribed by the University student council's part in the curriculum structuring is very less. Apart from that all other activities held in the college is a responsibility of student council and our students organize them sincerely taking the guidance of concerned staff members. Overall the student council is given responsibility of maintaining healthy atmosphere in the college and they are supported by the staff so that they can make the whole college feel like a single family.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

324

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

01 Minutes of Alumni Meeting held on 25/01/2019 The Bangurnagar Arts, Science and Commerce College Alumni Meet was held on 25/01/2019 in Ranganath Library Hall of College at 4 pm. Dr S S Kulkarni Vice principal welcomed the alumni members and expressed happiness for seeing about 100 alumni attending the meeting. Dr H Y Merwade Vice principal made a presentation on recent developments in the college and infrastructure development. Shri Madhav Suratkar highlighted about online registration of alumni faculty wise and thanked all the alumni for their good response. Shri Rahul Bavaji was unanimously nominated as President of Alumni Association and Smt Reshma Kumar was unanimously nominated as Secretary of Alumni Association Shri Rahul Bavaji addressed the members and requested all his friends to take out some time and visit college and help and guide the present students in whatever way possible. Dr Anita Nair Organizing secretary for Alumni meet expressed her gratitude for all the support rendered by pulp and paper alumni in Industrial training, recruitments and lectures, alumni meets, NAAC visits and seminars held in college by them and also all BNDC alumni for attending in good numbers in spite of their busy schedule. Principal Dr Shobha Sharma highlighted about the decreasing strength and measures taken by staff and management to improve student strength in the coming years and also online courses provided for all the students of college. At the end forum was open for discussions. Shri Rajesh Tiwari from WCPM expressed his feelings about decreasing strength and gave some suggestions regarding the same. Mr Rizwan Shaikh coming from Dubai expressed

his gratitude to all teaching faculty of college for helping him to shape his career and to reach that position. Mr Hanif Shaikh coming from USA expressed his happiness for maintaining 100 placement for BASc graduates. Shashikant Gadkar Development officer LIC Dharwar and his three batchmates were happy to see their college after 25 long years and gave suggestions to increase job opportunities for other faculty also. Shri S K Bagewadi proposed vote of thanks at the end and meeting ended with snacks and tea served by Pulp and Paper Alumni. Smt Heena Khan and Miss Trupti Nayak neatly managed compeering job.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1) In order to provide social justice to economically weaker section of the society and empower such of the student to equip with post graduate education in commerce and General chemistry, Management has resolved to hand over the management quota seats (15 in commerce 10 in General chemistry) to affiliated University Quota, to study/pursue PG education in commerce General chemistry at University prescribed lower fees to benefit students of economically weaker section in the society. This is the big leap under taken by the management under CSR to pay the deficit arisen out of this resolution. 2) IQAC sub-committee entrusted with the responsibility of overseeing the appointment of staff initiated by Higher education department, Government Of Karnataka to devise a fool proof method to scrutinize and prepare a merit list of applicants without practicing any alternative motives of favouritism nepotism. The faculty members under the leadership of Principal are empowered to frame guidelines and procedures of selections.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Many of the faculty members by virtue of seniority are in various academic bodies of BOS, in that capacity many revisions, up gradation in syllabi to suit the needs of industry and society. The new syllabus in BASc pulp and paper science course has been fully drafted by the faculty members of our institutions and has been adopted by the affiliating University, Karnatak University Dharwad. The college supports UGC recognized NPTEL, MOOC, SWAYAM courses and majority of our faculty members and students are the beneficiaries.
Examination and Evaluation	Internal examination has been conducted periodically, to improve the writing skills and the Key answers of Internal exam papers have been uploaded in college website. Apart from this home assignments are given to students

	and open book test was conducted with regard to commerce subjects.
Research and Development	Faculty members are encouraged to furnish papers in workshops, conferences, symposium, in peer-reviewed journals to keep abreast with the recent development trends taking place in the academic field. Plans are made with regard to brain storming session to faculties on how to get projects from funding agencies. Planning for assigning Mini projects to students was done on local facilities, tourism etc.,
Library, ICT and Physical Infrastructure / Instrumentation	As an institutional policy the library encourages procurement of a larger number of titles rather than a large number of volumes of a title. NLIST site that offers 31,35000 e-Books and 6000 e-Journals in full text form. The new books are procured based on recommendations from all the departments with a fair distribution across all specialties. The proposal has been put up for library renovation, high configuration, to improve ICT, road towards library and hostel etc., ICT: In teaching learning process: LCD projectors are installed at classrooms, departmental seminar rooms, availability of course material on internet for ready reference Wi-Fi enabled campus In administration: Library fee admission biometric employee attendance system attendance monitoring of students.
Human Resource Management	? Human Resource Management Training to staff and students - Lib info Software usage On duty leave facility with TA/DA for staff and students to participate in Professional training and academic activities organised by different institutions of University and National Level. The staffs attending conferences and workshops are provided with OOD facility along with Travelling Allowances and registration fees. Incentives and special leave are given to management staff. The college follows mentoring system, and cultural platform is provided for talent exhibition.
Industry Interaction / Collaboration	? Industry Interaction /Collaboration In-plant training and project work extended to the student in select courses viz., Department of Pulp and

	<p>Paper Science and P.G. Department of General Chemistry and Commerce. Training is provided and 100 placement is achieved in BASc course. Small projects are taken up like flora fauna, bird watching etc.,</p>
Admission of Students	<p>The admission to BA, B.Com, B. Sc, course as per the norms laid down by the Karnatak University Dharwad, fair, transparent and merit based admission process. A dedicated admission team is available which guides students and parents throughout admission process including Online filling up of university application for admissions. Strategies are made as to attract the students. There is good admission for BASc course and it provides 100 placement. The students get exposure through fieldwork. The college has good results and provides the best platform for academic, sports and cultural events which attracts the students. Commerce department has commerce lab where the students get the practical exposure related to commerce aspects.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	<p>Students admission is carried out through the online support provided by the institutional website provider. The students' attendance is marked through software. The students pay OMR examination fees online and receive hall tickets. The scholarship details are uploaded online and students receive the amount to their bank account.</p>
Examination	<p>The forms for the Karnatak University examinations are now filled online and the details need to be submitted in both hard and soft copy. The internal examination marks have to be uploaded online through the portal of university.</p>
Planning and Development	<p>The Vision and Mission Statement is uploaded on the institutional website. The upcoming events are uploaded on the website.</p>
Administration	<p>The college authorities can exercise full supervision of all service modules in the office through the MIS software. The principal liaises with Governing body members as well as the teaching and non-teaching staff through email.</p>

	Fully automated, wireless office with 24X 7 internet facility. The salary of the staff members is done through the HRMS software. Biometric attendance for all the staff members.
Finance and Accounts	The accounts of the institution are maintained through the Tally software. Most financial transactions of the government and other organizations is through online.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Dr. Anita Nair	To present paper at international conference on GGHE	Karwar	4450
2018	Dr. Shobha Sharma	To present paper at international conference on GGHE	Karwar	4450
2018	Prof S S Kulkarni Prof S S Kulkarni	To attend International Sympotium on Botany	Vadodara, Gujarat.	8450
2018	Ms. Savita Pattanshetti	Study tour	Karwar	500
2018	Smt. Nayana Revankar	Study tour	Karwar	500
2018	Dr.P. A .Hosamani	Study tour	Karwar	500
2018	Prof S S Kulkarni Prof S S Kulkarni	Study tour	Karwar	500
2018	Ms. Savita Pattanshetti	Study tour	Agri University, Dharwad	450
2018	Smt. Nayana Revankar	Study tour	Agri University, Dharwad	450
2018	Dr.P. A .Hosamani	Botany Teachers Conference	A V Baliga College, Kumta	550

[View File](#)

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Nil	Nil	Nil	Nil	Nil	Nil
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Work shop on UG chemistry Practical Techniques, Performance, Evaluation and Guidelines	1	22/06/2018	22/06/2018	1
Work shop on Recent trends and challenges in Indian Banking	1	29/05/2018	29/05/2018	1
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	41	Nil	34

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
? Faculty members are entitled for reimbursement of registration fees /TA DA and provision for OD facilities for participation in Conferences/workshop/seminars, if presenting a paper or chairing a session or participating as a resource person, etc., ? Campus is WI-FI enabled ? Staff quarters is provided to a few staffs	? Non -teaching staff are entitled for PF and ESI scheme with a contribution of 4.75 and 12.5 of their basic salary respectively by the Management. ? Salary advances granted to non-teaching staff without any interest. ? Special casual leave facilities for non-teaching staff for extra work done during special occasions ? Non -teaching staff are	? Healthy and Hygienic food is provided at subsidised rates in college canteen. ? Sanitary vending and incinerator machines are available in Ladies Wash rooms. ? Safe drinking water facilities with filtration is extended to all ? The students get Scholarships and KSTW provides scholarship for students who have scored above 60. ? Free health

<p>? Special leave facilities are extended to Teaching and Non-Teaching staff on genuine reasons such as marriage, maternity, ceremonial functions and Mishap. ? Gym facilities provided to staff. ? Staffs are encouraged to pursue Ph.D.</p>	<p>given uniform, umbrella, shoes etc., ? Extra fuel allowance is given to D group employees for commuting between institution and management office for administrative work. ? Special leave facilities are extended to Teaching and Non-Teaching staff on genuine reasons such as marriage, maternity, ceremonial functions and Mishap. ? Ms. Sangeetha Manage is paid Rs. 500 extra as she is physically challenged.</p>	<p>check-up is taken up by the institution. ? The students get practical exposure through study tours. ? Placement cell is established in the college which help the students get placements. ? TA is paid to those students who represent the college at various sports and cultural events. ? The NSS volunteers get free T-Shirt. ? Concession of bus and train fair is given to students. ? Digital library facility is available to students.</p>
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6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

As an aided college, it is mandatory to maintain a statutory audit for the financial aspects of the institution. The external audit is also carried out on an elaborate way compulsorily at the end of every financial year. The external auditor goes through the entire report, checks the account books and vouchers. Minor errors when pointed out by the audit team are immediately corrected / rectified and precautionary steps are taken to avoid recurrence of such errors in future. The audited utilisation certificate is submitted to the UGC. The institution has a management backed up by the industry priority is given to obtaining a sanction/permission to undertake the expenditure either in college fund, Management fund or UGC grants or any other funding agencies. The sanction is accorded by the management Secretary after thorough scrutiny of the proposal taking into account relevance, availability of funds, procedures followed for procurements as per the guidelines or not. Once the sanction is accorded, the procurements or spending is done by the concerned in-charge, pass the bill for payment to the vendor/supplier/service provider by a cheque, all the papers are routed to the management through the principal, mentioning clearly the Head of account under which the bill is passed for the payment. All the books of accounts are maintained in the college office. The materials, (Chemicals, Laboratory equipment, Glassware's etc.,) are entered in to the stock book in the respective departments, annually stock verification is done under the supervision of HOD and interdepartmental cross verification is done and stock verification reports are submitted to the management. Annual stock verification enables each department to prepare requirement list for planning the procurements in the successive year. The expenditures undertaken in the college are mainly College account, college un-aided DES UG/PG/UGC/VGST accounts are handled by the accounts department of the institution. The spending/procurements done through college un-aided DES accounts are handled by the accountant of DES office situated in the college campus. Spending or funding carried towards the institutions infrastructure and other developments under CSR is handled by the various concerned Departments of WCPM, the promoters of the Dandeli Education Society and the institution. All the accounts are audited by external auditors Shevade Panwalkar Associates, Chartered Accountants, Hubli and Mr. Sachin Kamat, Chartered Accountant, who happens to be our Alumni too. In case of Major/Minor Research Projects, the Principal Investigators shoulder the responsibility of submission of audited

Utilisation Certificates to concerned funding agencies. IQAC coordinator is entrusted with the responsibility of utilization/ distribution of UGC grants in consultation and through the minutes of the meeting of Purchase committee, Planning Board constituted for the purpose as per the UGC guidelines. The audit is done in the month of May/June every year under different heads of accounts and submitted to the management with certification.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
West coast paper mills LTD.	221120	WaterPurifier,Plastic Chairs,Cupboards
View File		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Nill	Nill	Yes	Shevade Panwalkar Associates, Chartered Accountants, Hubli
Administrative	Nill	Nill	Yes	Shevade Panwalkar Associates, Chartered Accountants, Hubli

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Regular parent- teacher meet to discuss about the educational progress of the students. Suggestions regarding academic and administrative reforms are heartily welcomed and implemented. Parents support to promote social responsibility among students.

6.5.3 – Development programmes for support staff (at least three)

Supporting staff members are entitled for reimbursement of registration fees /TA DA and provision for OD facilities for participation in workshop related to online operations such as admission, scholarship and examination etc

6.5.4 – Post Accreditation initiative(s) (mention at least three)

To strengthen research, publications. Introduction of soft skills, NPTEL, curriculum development. Alumni registration, strengthening feedback system.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes

c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Discussion of AQAR new format	28/08/2018	28/08/2018	28/08/2018	32
2018	Discussion and evaluation of AQAR 2017-18	28/12/2018	28/12/2018	28/12/2018	30
2019	Permission and Request to the management for the sanction of Fourth cycle NAAC Re Accr editation Fee	12/01/2019	12/01/2019	12/01/2019	9
2019	Registration to NAAC portal	04/02/2019	04/02/2019	04/02/2019	9
2019	Permission for creation of Dynamic website	06/03/2019	06/03/2019	06/03/2019	6
2019	Request to Sanction the LCD projectors to WCPM under CSR programme	13/03/2019	13/03/2019	13/03/2019	9
2019	Student orientation regarding (SSS)	13/03/2019	15/03/2019	17/03/2019	410
2019	Bird bowl	20/03/2019	20/03/2019	20/03/2019	35
2019	Preparation and arrangement of Documents of Curricular Aspects	01/04/2019	01/04/2019	02/04/2019	7
2019		03/04/2019	03/04/2019	04/04/2019	7

	initiatives to address locational advantages and disadvantages	initiatives taken to engage with and contribute to local community			initiative	addressed	participating students and staff
2018	1	Nil	06/10/2018	7	Wild life festival	Wild life awareness	90
2018	1	Nil	06/10/2018	1	Local trip	Identification of the specimen	31
2019	1	Nil	02/01/2019	69	Industrial Visit	Operation and design of the machines	95
2019	1	Nil	17/01/2019	1	Road Safety	knowledge about safety measures during driving	75
2019	1	Nil	13/02/2019	3	Promotional visits to college	College promotion	10

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Teachers and Guardians	29/08/2018	Teachers should: (i) Try to see through teachers bodies and organizations, that institutions maintain contact with the guardians, their students, send reports of their performance to the guardians whenever necessary and meet the guardians in meetings convened for the purpose for mutual exchange of ideas and for the benefit of the institution.
College Principal	29/08/2018	(a) Provide inspirational and motivational value-based academic and executive

		<p>leadership to the college through policy formation, operational management, optimization of human resources and concern for environment and sustainability (b) Conduct himself/herself with transparency, fairness, honesty, highest degree of ethics and decision making that is in the best interest of the college (c) Act as steward of the College's assets in managing the resources responsibility, optimally, effectively and efficiently for providing a conducive working and learning environment (d) Promote the collaborative, shared and consultative work culture in the college, paving way for innovative thinking and ideas (e) Endeavour to promote a work culture and ethics that brings about quality, professionalism, satisfaction and service to the nation and society.</p>
<p>Director Physical Education and Sports /Librarian</p>	<p>29/08/2018</p>	<p>(a) Adhere to a responsible pattern of conduct and demeanor expected of them by the community (b) Manage their private affairs in a manner consistent with the dignity of the profession (c) Discourage and not indulge in plagiarism and other non-ethical behavior in teaching and research (d) Participate in extension, co-curricular and extra-curricular activities, including the community service. (e) Refrain from allowing considerations of caste, creed, religion, race, gender or sex in their professional endeavor.</p>

<p>Discipline and Conduct:</p>	<p>29/08/2018</p>	<p>The College maintains a tradition of high academic and general discipline and all the students are expected to conform to it. Given below are some broad guidelines in this regard. Attendance Academic Performance: A minimum of 75 of attendance at lecture classes / practical hours for B.A., B.Sc., B.Com. classes and 85 attendance for B.A.Sc. classes is required for keeping terms. Attendance at all the practicals, periodical tests, examinations, tutorials and seminars is compulsory. Students unable to attend classes, practicals, tests etc. for genuine reasons should apply in advance for leave of absence and obtain permission from the Principal. Every student should show satisfactory academic progress at periodical tests, examinations, practicals, home assignments, etc. for satisfying eligibility condition for appearing for the University Examinations. Terms of the students who fall short of the minimum attendance and performance will not be granted and they will not be allowed to appear for the University Examinations.</p>
<p>Teachers and their Responsibilities :</p>	<p>29/08/2018</p>	<p>Whoever adopts teaching as a profession assumes the obligation to conduct himself / herself in accordance with the ideal of the profession. A teacher is constantly under the scrutiny of his students and the society at large. Therefore,</p>

		<p>every teacher should see that there is no incompatibility between his precepts and practice. The national ideals of education which have already been set forth and which he/she should seek to inculcate among students must be his/her own ideals. The profession further requires that the teacher should be calm, patient and communicative by temperament and amiable in disposition.</p>
Teachers and Society	29/08/2018	<p>Teachers should: (i) Recognise that education is a public service and strive to keep the public informed of the educational programmes which are being provided (ii) Work to improve education in the community and strengthen the community's moral and intellectual life (iii) Be aware of social problems and take part in such activities as would be conducive to the progress of society and hence the country as a whole (iv) Perform the duties of citizenship, participate in community activities and shoulder responsibilities of public offices (v) Refrain from taking part in or subscribing to or assisting in any way activities, which tend to promote feeling of hatred or enmity among different communities, religions or linguistic groups but actively work for national integration.</p>
Teachers and Students	29/08/2018	<p>Teachers should: (i) Respect the rights and dignity of the student in expressing his/her opinion (ii) Deal justly and impartially with</p>

		<p>students regardless of their religion, caste, gender, political, economic, social and physical characteristics</p> <p>(iii) Recognise the difference in aptitude and capabilities among students and strive to meet their individual needs (iv) Encourage students to improve their attainments, develop their personalities and at the same time contribute to community welfare (v) Inculcate among students scientific temper, spirit of inquiry and ideals of democracy, patriotism, social justice, environmental protection and peace (vi) Treat the students with dignity and not behave in a vindictive manner towards any of them for any reason</p>
Teachers and Colleagues	29/08/2018	<p>Teachers should: (i) Treat other members of the profession in the same manner as they themselves wish to be treated (ii) Speak respectfully of other teachers and render assistance for professional betterment (iii) Refrain from making unsubstantiated allegations against colleagues to higher authorities and (iv) Refrain from allowing considerations of caste, creed, religion, race or sex in their professional endeavor.</p>
Teachers and Authorities:	29/08/2018	<p>Teachers should: (i) Discharge their professional responsibilities according to the existing rules and adhere to procedures and methods consistent with their profession in initiating</p>

steps through their own institutional bodies and / or professional organizations for change of any such rule detrimental to the professional interest (ii) Refrain from undertaking any other employment and commitment, including private tuitions and coaching classes which are likely to interfere with their professional responsibilities (iii) Co-operate in the formulation of policies of the institution by accepting various offices and discharge responsibilities which such offices may demand

Teachers and Non-Teaching Staff :

29/08/2018

Teachers should : (i) Treat the non-teaching staff as colleagues and equal partners in a cooperative undertaking, within every educational institution (ii) Help in the functioning of joint-staff councils covering both the teachers and the non-teaching staff.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
World Yoga Day	21/06/2018	21/06/2018	123
Independence Day	15/08/2018	15/08/2018	161

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Installation of solar water heater
- Plantation of CO2 reducing Plants
- Plastic Free Zone
- Green lush gardens in the campus
- Eco friendly products usage
- Plastic Free Campus
- Tobacco/Gutkha free zone

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Title of the Practice : Mentoring Diary/Ward System Report Sheet 2. Objectives of the Practice 1. To create a path way between mentor and mentee to share views, ideas, problems, experiences etc. 2. To pave guidance in a right way and in right direction as per student's need 3. To provide opportunity for teachers to strengthen students with characteristics which can be helpful for society. 3. The Context Questions regarding internal test marks, semester marks, problems of any kind were asked to students. Mentors were given freedom

to cross examine a student if they suspected that students were not disclosing something which could create problem for them. The details of students health was also asked and noted. It was tried to get some quantitative type of data on which analysis of the student's personality could be traced and improved.

Mentors were directed to listen more of the students words than talking themselves. 4. The Practice The system of mentoring is being followed from many years but the mentors diary/ward system report sheet was introduced in the year 2011-12. From then onwards mentors are directed to collect the details of students individually and the details are consolidated. Mentors are instructed to meet the students twice in a semester and record the details of the meeting.

Some details which are presented by the students commonly are discussed with the staff members and a decision is taken over it. Medical Check-up details are entered in the mentors diary if students mention it with the mentors, then the problem is shared with the Doctor and the student is sent for check-up if needed else the suggestion given by the doctor is recorded in the diary. Details of the attendance, internal marks, semester marks are recorded and the progress or regression in academic is discussed with the students. Mentors are allowed to give suggestion in terms of their studies, participation in activities, social well being etc. 5. Evidence of Success This process is done every year for all students admitted in the college for six semesters UG course, four semesters for PG course and eight semesters for BASc course.

Changes have been noticed in many students with regard to academics, participation in co-curricular activities, their social behavior by the suggestions given their respective mentors. Process of recording the details digitally has been started which can help to analyse the overall details of a student and as a whole class, college. Some information shared by the students

play a important role in changing the system of college, improvement of facilities and so on. 6. Problems Encountered and Resources Required The busy schedule of semester system makes the mentoring process a bit difficult to implement. It is taken care almost every student meets their mentors twice in a semester. The task of consolidating the student information is bit tricky as all the students opinions will not be the same. Some students may not give the opinion or details correctly which again may create a problem for the mentors to consolidate the details. 2. Title of the Practice: Green initiatives to

inculcate green consciousness in students and plan actions to save our environment and to be one with Nature. 2. Objectives of the Practice " To inculcate practice of nourishing nature for future survival" Although the geographical area of our college is surrounded with green, it is heard that animals and trees have diminished to a extent compared to yester years. So, in view of this we try to involve our college students in many activities related to help ourselves by saving and nourishing the nature for clean and healthy future. 2.The Context Institute has started installing solar lights in the

campus and regular lights have been replaced by LED bulbs as measure to cut down electric power consumption which has a main role to play in environment protection. Also, institute has a compost waste where all wet waste from canteen is converted in compost and used in gardening. A Medicinal plants garden has been developed to given knowledge to students about the uses of plants. Campus has a well developed and well maintained garden in which different type of plants, trees have grew up creating a place for birds and other animals to reside. We have plans to conduct various talks about ill effects and maintaining of e-waste, forest conservation, power and water conservation, so that students take the responsibility to build a better

environment to live for. 4. The Practice Students are made to involve regularly in many programmes organized by Department of Forest and Wildlife. Every year Vanamahostava is organized by Department of Botany NSS unit of our college in association with Department of Forest and it is followed up by maintenance of these plants so that they can grow without any harm. Wild life week is organized by department of forest and our college has been working with them

every year by associating with Jatha, essay competition, skit and other programmes. To make students aware of the Medicinal Plants a garden of Medicinal plants name " Dhanvantari Vana" has been developed in association with West Coast Paper Mills Ltd., Dandeli. In association with WCPM ltd., a program for enhancing the use of cloth bag instead of Plastic bag was also done in which students were made to spread the message about usage of cloth bags.

Various Green initiatives conducted to achieve the objectives are provided below

1. Swachta Pakhavada (01.08.2018 to 15.08.2018) Swachata Pakwada a drive towards cleanliness which was initiated by Central Government has become a routine and many activities during 01/08/2018 to 15/08/2018 was organized in association with City Municipal Council of Dandeli. Students visited many places in Dandeli and have cleaned the Workshop on making of paper and cloth bags on 14/07/2018: This is organized to make students aware of the grave danger of plastic pollution. Realizing the need to find an appropriate solution for this menace, a workshop on making of paper and cloth bags was organized.
2. Vanamahostavacelebrated with Forest Department on 18.08.
3. Conducted Cycle Jatha to celebrate 'Vanya JeeviSaptaha' with Forest Department Dandeli on 06.10.2018.
4. Participated 'HornbillHabba' Jatha conducted by Department of Wildlife, Dandeli on 16.02.2019.
5. Evidence of Success Some of the above programs are organized regularly every year in which our college students participate. This has made them to have knowledge about environment its importance and conservation of power, greenery etc. students have been developing a sense of responsibility in maintenance of environment. This is a continuous process and every year we ensure that some knowledge and awareness is given to students about the environment and its importance. This awareness will definitely help in structuring their future and also help in their jobs as the companies will definitely have to work upon conservation of nature.
6. Problems Encountered and Resources Required The process of replacing regular lights to LED lights has incurred more expenditure and it is being done with the our Management initiative. Maintainance of Medicinal plant Garden needs regular inspection and care. This is being taken care by Department of Botany in association with West Coast Paper Mill Limited. Many programs regarding environment is organized at NSS camp which is organized at different villages and effective people are required o convey the message of saving environment. As far now this is well maintained by NSS officer of our college. Maintenance of compost waste pit is a uphill task and need skilled manpower. We are thinking of installation of Solar lights which needs a huge amount of investment.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://bndc.in/ssmain.php?mainpage=naac&subpage=aqar1819#3>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Nourishing the skill based B.A.Sc. course on self-financing basis for the last 40 years. The students from across India are attracted to this course. The course has 100 placement till now. The alumni are working across the world in senior positions in Paper Industry and contributed a lot to the growth of the industry. Unique Features Of The Course And Role Of Industry Well-timed and well-deliberated exposure to the industry provides a much-needed experience to the students. Internships or part-time projects that students can work on provide practical insights about how the industry operates and expose students to the current realities of the workplace. It will equip the students to adjust to the needs of the business once they actually join the industry. Such opportunities boost student's confidence as they learn a lot by being present

in the workplace for three months in third and fourth year during the course which also reduces burden of training them for the industry providing job. • Unique inter disciplinary 4 year degree non semester course. • Students scoring 50 marks in PCM at PUC or equivalent examinations are admitted through • entrance test conducted by college. • Chemical Engineering based curriculum • Highly rationalized fees structure draws students from all over the country. • Competency of the faculty and students upgraded by skill enhancement • Well qualified and dedicated staff. • Internship to students provided by regular mill visits, project work, 45 days inplant training in large and small mills throughout India and industrial tours. • Skilled ready man power supplied to paper and allied industry through campus recruitments. • Rich library facilities at college and research centre of WCPM, and access to the specialized testing equipments available in research centre, Quality control and central laboratory of WCPM. • Hostel, mess, Internet, gymnasium, outdoor and indoor games facilities provided. • Regular seminars, discussions, lectures and interactions with experts and alumni to encourage • students and to benefit staff. • Close collaboration with mills throughout India and other research and educational institutes related to paper field. • Industry specific research conducted through collaboration and small consultancy projects at • institute and mills enhancing research orientation. • Scholarships of 1,20,000 rupees and silver medal from Apcotex Co.Ltd., Mumbai, AD Choudhary(Former Director of WCPM) Memorial Gold Medal disbursed every year. Karnatak University's Post Graduate Course A post-graduate program leading to M.Sc. (Tech) Pulp Paper of Karnatak University, Dharwad has been started in 1998 in pursuance of a tripartite Memorandum of Understanding among the college, the University and West Coast Paper Mills Ltd., Dandeli. Along with BASc, BE and PG diploma, B.Sc. graduates with chemistry as one of the subject and 3 year's industrial experience in any paper mill or allied field are also eligible to take admission to PG course. Our post graduates are also well placed around the globe and few have made a mark in applied research. This specialized PG course is also the first of its kind fulfilling the long felt need

Provide the weblink of the institution

<http://bndc.in/ssmain.php?mainpage=naac&subpage=agar1819#4>

8.Future Plans of Actions for Next Academic Year

Preparation for NAAC The NAAC re-accreditation for the fourth cycle according to previous accreditation date is to be held in the year 2019-2020. Hence, planning was done towards preparation for the event. Academics • To arrange orientation programme for students • To make students enroll for NPTEL courses • To arrange seminars for students on different topics by inviting good resource persons • To encourage students to participate in seminars and conferences (state/national) • Regarding Teaching Faculty: • To arrange workshop for teaching faculty • To encourage faculty members to participate in Faculty Development Programs • To encourage interested faculty members to enroll for Ph.D programs • To encourage faculty members to gain new knowledge by participation and presentation of research papers in seminar, conferences, workshop etc. • To encourage the faculty members to Publish their research work in peer reviewed/UGC recognized/Scopus index journals Infrastructure upgradation: • Renovation of existing infrastructure • To conserve electrical energy by changing the existing lights to LED lights and to install solar panel at Hostel building • Installation of more ICT facilities • To upgrade drinking water facility with installation of new purifiers • To facilitate Ladies rest room with some more facilities Extra curricular: • To make students to know importance of environment conservation • To make students participate in activities like Cultural, Sports, NSS, different competitions etc.

